

**MINUTES OF THE NOVEMBER 2017 BI-MONTHLY MEETING  
OF THE BOARD OF TRUSTEES FOR  
THE BETHEL PARK PUBLIC LIBRARY  
NOVEMBER 2, 2017**

The November 2017 bi-monthly meeting of the Board of Trustees for the Bethel Park Public Library was held on November 2, 2017. Ms Bloskis called the meeting to order at 7:00 PM. The following were in attendance:

Elaine Bloskis, President  
Christy Smolak, Vice President  
Andy Amrhein, Treasurer  
Barbara Harrold, Trustee

Dave Mueller, Trustee  
Ken Moir, Trustee  
Jessica DiPrampero, Secretary  
Christine McIntosh, Director

Ms Bloskis thanked Mr. Moir for his eight years of service to the library board. The municipality will appoint his replacement.

**APPROVAL OF MINUTES:**

Ms Bloskis moved to have the September 2017 minutes approved. Mr. Amrhein seconded the motion. Minutes approved unanimously.

**PRESIDENT'S REPORT:**

Ms Bloskis delivered the president's report combined with the Nominating and Continuing Education report and encouraged all trustees to develop and perfect several versions of an 'elevator speech' that can be used to promote the library's mission.

The Around the Town BPTV segment was well-produced and enthusiastically received by the community. The Lowe's grant was not won; another grant is moving along the application process. Ms Smolak was thanked for attending the compensation seminar. The board is not actively recruiting for additional members at this time, but members should alert the board to any good candidates anyway.

**TREASURER'S REPORT:**

Ms McIntosh reported on the Library finances.

**DIRECTOR'S REPORT:**

Ms McIntosh reported on library news and events, including Elaine Volpe's award and the Love Your Library month outcome. Eight staff members attended a conference. The Adult Battle of the Books had to be cancelled. The state revenue package is still in development.

**FINANCE COMMITTEE:**

Ms McIntosh delivered the finance committee report which included a review of the draft budget.

**FUNDRAISING COMMITTEE:**

Ms McIntosh reported on the Fall fundraising efforts. Spirit Night was less profitable than last year. People seem less receptive to repeat ideas, so new ideas are in development.

**STRATEGIC PLANNING COMMITTEE:**

Ms McIntosh reported on the proposed strategic plan for 2018-2020, which used the community response survey as a guide. The plan will be refined and made more specific, then voted on in a future meeting. An updated mission statement was developed via staff collaboration. In addition to proposing to serve as a nonpartisan host for community forums, the plan covers expanding the range of library content, including technology as part of the circulating collection, and improving staff technology skills.

**MUNICIPALITY REPORT:**

No municipal report was available.

**OLD BUSINESS:**

Ms McIntosh proposed engaging First Nonprofit Group for a year as a trial period to evaluate the value of the service. Mr. Amrhein moved to accept that proposal; Mr. Moir seconded the motion, which was approved unanimously.

Ms Boskis moved to accept the new compensation policy as written. Mr. Amrhein seconded and the motion was approved unanimously.

**NEW BUSINESS:**

Mr. Amrhein moved to approved the draft budget for fiscal year 2018. Ms Bloskis seconded the motion, which was approved unanimously.

**ANNOUNCEMENTS:**

A link was provided to the Hill Group survey; members were encouraged to take the survey.

The library Thanksgiving schedule was announced.

Two Little Libraries, at Evey Hardware and at SHIM, are open. Mr. Amrhein is soliciting the Chamber of Commerce members to expand the program.

A book drive to gather material for the Book Sale is upcoming.

Board members were reminded to make a donation to the library before the end of the year.

MOTION TO ADJOURN:

Mr. Moir moved to adjourn the meeting; Ms Smolak seconded the motion. The meeting was adjourned at 8:00 PM.

The next meeting of the Board of Trustees will take place on January 4, 2018 at 7:00 p.m. at the Library.

Respectfully Submitted,

Jessica DiPrampero, Secretary