

**MINUTES OF THE MARCH 2018 BI-MONTHLY MEETING
OF THE BOARD OF TRUSTEES FOR
THE BETHEL PARK PUBLIC LIBRARY
MARCH 8, 2018**

The March 2018 bi-monthly meeting of the Board of Trustees for the Bethel Park Public Library was held on March 8, 2018. Ms Bloskis called the meeting to order at 5:05 PM. The following were in attendance:

Elaine Bloskis, President
Andy Amrhein, Treasurer
Barbara Harrold, Trustee
Christy Smolak, Vice President

Dave Mueller, Trustee
Jessica DiPrampero, Secretary
Christine McIntosh, Director

APPROVAL OF MINUTES:

Ms. Bloskis moved to have the January 2018 minutes approved. Mr. Amrhein seconded the motion. Minutes approved unanimously.

PRESIDENT'S REPORT:

Ms. Bloskis delivered the President's report, touching on the services and community support enjoyed by a library she visited recently. Highlights included teen-led programming and twice-monthly book sales managed by a core group of volunteers. The concept of the library as a safe space for discussions with varied points of view was discussed.

She also noted that Bethel Park was recently named a Gold Star library.

TREASURER'S REPORT:

Mr. Amrhein reported on the Library finances. Mr. Amrhein moved that the funds from the maturing CD be moved to the ICS account. Ms. Smolak seconded the motion, which was approved unanimously.

DIRECTOR'S REPORT:

Ms McIntosh reported on library news and events. The Annual State Report bearing appropriate board signatures was filed with the state; a copy of the information was provided in the Book Board It packet.

The board was encouraged to contact local congressional representatives to oppose proposed cuts to federal library funding. An entourage is being organized locally to transport library board

members from various branches to Washington DC for a symposium in May. Contact information will be provided to interested board members.

FINANCE/NOMINATING & CONTINUING ED COMMITTEES:

Ms Bloskis delivered the Continuing Education report in conjunction with the Presidents' report. Several board members recently attended and intend to participate in continuing education events. Topics include adapting to current circumstances as community needs change, keeping in touch with the community's requirements, and addressing diversity versus inclusion, ensuring that demographics are represented proportionally. Ms McIntosh delivered the finance committee report.

The municipality has to appoint a new board member to replace Ken Moir. Additionally, the board is still seeking an additional member with finance experience. With several outgoing board members at the end of 2018, the need for candidates is becoming more urgent.

FUNDRAISING COMMITTEE:

Ms McIntosh reported on the upcoming Yinzer Fundraiser scheduled for this spring. Tickets to be sold were provided to each board member. The attendance goal is 200 people. Entertainment is being solicited with a focus on ethnic dance and music. Different avenues for promoting the event will be pursued.

The annual American Girl tea party is also scheduled for March and is a perpetual sellout. The Youth Art Gala is also scheduled for May.

The Book Sale will be held from April 19-22.

STRATEGIC PLANNING COMMITTEE:

Ms McIntosh reported on progress on the goals of the strategic plan for 2018-2020, noting that Gold Star status has been attained. A marketing plan and more specific programming goals are in development. Participation in the upcoming Family Fun Day, sponsored by the municipality in June, was discussed.

MUNICIPALITY REPORT:

No municipal report was available.

OLD BUSINESS:

The ability to sign checks electronically will be pursued later this year.

NEW BUSINESS:

An emergency succession plan, based on a legally vetted template was reviewed. Ms. Bloskis moved to accept the emergency succession plan as presented. Mr. Amrhein seconded the motion, which was passed unanimously.

ANNOUNCEMENTS:

The library will be closed on Sunday, April 1, in observance of Easter.

The library is currently advertising for a part-time reference librarian.

MOTION TO ADJOURN:

Ms. Bloskis moved to adjourn the meeting; Ms Harrold seconded the motion. The meeting was adjourned at 6:03 PM.

The next meeting of the Board of Trustees will take place on May 3, 2018 at 5:00 p.m. at the Library.

Respectfully Submitted,

Jessica DiPrampero, Secretary