

**MINUTES OF THE MAY BI-MONTHLY MEETING  
OF THE BOARD OF TRUSTEES FOR  
THE BETHEL PARK PUBLIC LIBRARY  
MAY 7, 2020**

The May bi-monthly meeting of the Board of Trustees for the Bethel Park Public Library was held on May 7, 2020. Andy Amrhein called the meeting to order at 5:01 PM.

The following were in attendance via ZOOM:

|  |                              |
|--|------------------------------|
| Andy Amrhein, President                  | Dave Mueller, Treasurer      |
| Jessica DiPrampo, VicePresident          | Carri Czyzewski              |
| Barbara Harrold, Secretary               | Mary Alice Moore             |
| Judy Miller, Assistant Municipal Manager | Christine McIntosh, Director |

**APPROVAL OF MINUTES:**

Mr. Amrhein moved to have the March minutes approved. Ms. Moore seconded the motion. Minutes approved unanimously.

**PRESIDENT'S REPORT:**

Mr. Amrhein reported that Library patrons have appreciated the increased social media presence and virtual programs of the Library during this time of Library closure due to the pandemic.

**TREASURER'S REPORT:**

Mr. Mueller reported on the Library's finances. Ms. McIntosh reported that the new account was established at Dollar Bank, as decided at the March Board meeting. The transfer of funds from the Brentwood ICS account will occur as soon as two Board members can sign the transfer check; at which time the Brentwood ICS account will be dissolved.

**DIRECTOR'S REPORT:**

MS. McIntosh reported on Library news. The Library staff have all been paid during the time of closure due to the pandemic, which aligns with the Emergency Closure policy in the Library employee manual.

The state-wide order closing all Libraries has been in effect since March 14. A county-wide plan for reopening is being prepared which will initially include limited services such as curbside pick-up of loans. Guidelines for treatment of returned materials are being investigated, and the possibility of rolling openings of Libraries so not to overwhelm the hold/delivery system.

An SBA loan was approved for \$135,000 which is to be used for payroll expenses, as well as COVID safety expenses such as masks, sanitizer, and plexiglass installation. The allotted amount must be used in 8 weeks time, in which case it will convert to a grant, and not require pay back.

FINANCE/NOMINATING & CONTINUING ED COMMITTEES:

There is no continuing education scheduled at this time.

FUNDRAISING COMMITTEE:

Mr. Amrhein reported that the Yinzer Happy Hour Fundraiser will be rescheduled for a future date to be determined. The Fantastic Four charities Golf Outing is scheduled for September 21, 2020. The Fantastic Four is also planning a Labor Day weekend Arts Festival, assuming large group events will be permitted by that date. It will be held at the Bethel Park Historical Society building and Community Center and the grounds in between. More details to follow.

STRATEGIC PLANNING COMMITTEE: No report

MUNICIPALITY REPORT: No report

OLD BUSINESS: No old business

NEW BUSINESS: No new business

ANNOUNCEMENTS: No announcements

MOTION TO ADJOURN:

Ms. Moore moved to adjourn the meeting; Mr. Mueller seconded the motion. The meeting was adjourned at 5:29pm

The next meeting of the Board of Trustees will take place on July 9, 2020 at 5:00 p.m. at the Library.

Respectfully Submitted,

Barbara Harrold, Secretary