

**MINUTES OF THE JULY 2018 BI-MONTHLY MEETING
OF THE BOARD OF TRUSTEES FOR
THE BETHEL PARK PUBLIC LIBRARY
JULY 12, 2018**

The July 2018 bi-monthly meeting of the Board of Trustees for the Bethel Park Public Library was held on July 12, 2018. Ms Smolak called the meeting to order at 4:58 PM. The following were in attendance:

Christy Smolak, Vice President
Barbara Harrold, Trustee
Dave Mueller, Trustee
Andy Amrhein, Treasurer

Jessica DiPrampero, Secretary
Dan Simmen, Trustee
Christine McIntosh, Director

New trustee Dan Simmen was introduced and welcomed by the board.

APPROVAL OF MINUTES:

Mr. Amrhein moved to have the May 2018 minutes approved. Mr. Mueller seconded the motion. Minutes approved unanimously.

PRESIDENT’S REPORT:

No president’s report was available.

TREASURER’S REPORT:

Ms. McIntosh reported on the Library finances. She covered information regarding the interest from the ICS savings and the results from the Yinzer Gala and American Girl tea party, the major fundraisers that have been held so far this year. A CD matured; that interest is reflected in the financial report.

Renovations are pending; door system is imminent. LED lighting bid rejected; will now be done by municipality employee over the next 4 years. Money coming from Jefferson Foundation for the storefront project.

DIRECTOR’S REPORT:

Ms. McIntosh delivered the Director’s report, including a review of the Fourth of July Spectacular; the library sponsored and hosted a craft tent. General community complaints were received about parking and the variety of food selections for kids; the municipality may shorten the event’s run time to 6:00 p.m. - 9:40 p.m. next year. There were games, petting zoo, food, DJ and band. Consensus that this is what Community Day should be like. Library will participate next year.

RAD report was released covering the findings from the consultant hired last fall to assess the libraries. There are no plans on the next steps following the findings. ACLA now starting to do financials for the smaller libraries to lighten the work load and leave more time for patron assistance.

The state budget is passed but library funding is flat for the tenth year.

FINANCE/NOMINATING & CONTINUING ED COMMITTEES:

Ms. McIntosh delivered the Nominating and Continuing Education committee reports. PA Citizens for Better Libraries will be holding a conference – the agenda is forthcoming and will include sessions on advocacy. Current trustees should be actively seeking at least two new board members to replace Ms. Bloskis and Ms. Smolak, whose terms are up at the end of this year.

Under the Finance Committee report, the general liability and workers compensation policies were renewed with no increase.

FUNDRAISING COMMITTEE:

Mr. Amrhein delivered the report regarding the next fundraiser – Fantastic Four golf outing (Bethel Park Education Foundation, Bethel Park Public Library, Bethel Park Community Foundations, and Bethel Park Historical Society) date has been set with a collective \$40,000 goal. Money raised will be split equally between the organizations. Mr. Amrhein intends to run two collaborative events for these groups each year. Dinner and prizes to follow golf at Nemaquin Country Club. All money will be flowed through the BPCF – library does not have any financial touch in the event besides receiving funds at the end. The event is still accepting all levels of sponsorship. They are also seeking basket donations.

Future events could include dinner at Eleven (on books for 2019) – the owner designates the 11th of each month as a charity night. An organization sells tickets to an eight-course dinner with wine pairings at the price of their choosing. There are 250 tickets, usually priced at \$150 per seat. The charity keeps all proceeds and must tip staff from the evening separately.

Mr. Amrhein is also seeking a movie premier night.

STRATEGIC PLANNING COMMITTEE:

Ms. McIntosh delivered the strategic plan update. She is working from a template on the library's marketing plan based on Toronto library's plan. She is currently developing some stretch goals and an 'elevator speech' to cover what the library does and what we need, possibly continuous improvement cycle section. She requested input from the board and

external people with appropriate associated background. (This will be covered under Old Business at the next meeting.)

Quarterly status report is available for review in the documents in Board BookIt. Fireplace room is the next project.

MUNICIPALITY REPORT:

No municipal report was available.

OLD BUSINESS:

Mr. Amrhein moved to pass the bylaws updates as written and presented in the Board BookIt documents; Ms. Smolak seconded. Motion passed unanimously.

NEW BUSINESS:

Maria Prascak, a local artist whose work is displayed at Sarris, the Pittsburgh Zoo, and the National Aviary, has been commissioned to do original art for the library featuring a sloth in a teacup reading a book. She will also make prints that will be sold at the library. It is possible that the prints could be sold at all the libraries to maximize profitability – BPPL will get a cut of every print sold in perpetuity.

Mr. Amrhein is paying the commissioning fee as a gift to the library.

The Aviary will bring the sloth to the library for the unveiling. We will have a party; Mr. Amrhein will cover it on Pittsburgh Live Today on channel 2.

ANNOUNCEMENTS:

There is a panel discussion on diversity coming in November involving a Muslim family, African-American family, specialists in field, and a third-party moderator. Diane and Tracy Ford are involved.

The Children's Department will be hosting adapted storytime for special-needs youth and offering some STEM classes (3-D printer).

Ms. McIntosh will email out the PCBL flyer.

The library remains closed on Sundays during the summer and will restart Sunday hours in September after Labor Day.

The Book Sale is set for September 15th and 16th. This is a 'Pop Up', slightly smaller version of the larger annual sale and will not have a preview day.

September is Love Your Library Month – donations made during this month are matched proportionally by the Buncher Foundation.

MOTION TO ADJOURN:

Mr. Amrhein moved to adjourn the meeting; Ms. Harrold seconded the motion. The meeting was adjourned at 6:05 PM.

The next meeting of the Board of Trustees will take place on September 6, 2018 at 5:00 p.m. at the Library.

Respectfully Submitted,

Jessica DiPrampero, Secretary