

**MINUTES OF MEETING
OF THE BOARD OF TRUSTEES FOR
THE BETHEL PARK PUBLIC LIBRARY
MARCH 7, 2024**

The March Meeting of the Board of Trustees for the Bethel Park Public Library was held on March 7, 2024. M. Moore called the meeting to order at 5:04 pm.

The following were in attendance:

Andy Amrhein	Christine McIntosh, Director
Gina Brownfield	Joe Janosik, Municipal Liaison
Jason Flinn	
Ryan Freytag	
Britney Hollick	
Al Levine	
Mary Alice Moore	

APPROVAL OF MINUTES:

Ms. Moore moved to have the January 2024 minutes approved; second by Mr. Levine. Minutes approved unanimously.

PRESIDENT'S REPORT:

Mary welcomed Mr. Janosik as the new Municipal liaison to the Library Board and welcomed Mr. Amrhein to the board.

TREASURER'S REPORT:

The December 2023 financial report and balance sheet were reviewed. Motion to accept the December 2023 financial report and balance sheet made by Mr. Levine; second by Mr. Flinn. Motion carried.

DIRECTOR'S REPORT:

Ms. McIntosh reviewed the annual statistics as presented. Ms. Moore noted that the patron traffic statistics does not adequately reflect the breadth of library services offered (ie: eBooks, pickup lockers). Ms. McIntosh discussed the WiFi usage and noted that the mobile hotspots are not being used as they were intended but rather as patron's personal home WiFi.

COMMITTEE REPORTS:

Ms. Moore noted the Trustee/Friends Institute coming up. Ms. McIntosh stated that the audit work is complete and the draft audit is forthcoming for review. Mr. Amrhein discussed the progress of the upcoming fundraisers – Party in the Park on May 25th and BP Arts & Music Festival on July 27th. Ms. McIntosh noted that the quarterly strategic plan review will be on the May agenda.

FRIENDS OF THE LIBRARY:

Ms. Moore asked that all Board members join the Friends of the Library. Designer Bag Bingo will be hosted at the Community Center on April 14th and the Pop-Up Book Sale will be hosted in Evey's parking lot on April 28th.

MUNICIPAL REPORT:

Mr. Janosik reported that grant funds have been received for the two-lane roundabout at Logan Rd.

SCHOOL DISTRICT REPORT:

No Report.

OLD BUSINESS:

Ms. McIntosh noted that the Adult Program Room is complete. The final invoice for the contractor has been received.

NEW BUSINESS:

Ms. McIntosh discussed the menstrual product donation drive going on at the Library during the month of March for Women's History Month. Collected items will be donated to SHIM for distribution. Ms. McIntosh shared with the board examples of a roof for placement over the pickup lockers and will inquire with Code Enforcement for a building permit.

ANNOUNCEMENTS:

The Library will be closed on Sunday, March 31st for the Easter Holiday.

ADJOURNMENT:

Ms. Hollick made a motion to adjourn the meeting; second by Mr. Freytag. The meeting was adjourned at 5:55 PM.